

Company Account Opening Form

SECTION B

1. Directors Details

Validated

Title(Mr/Mrs/Miss/Other) First Name

Address verification

Other Initials Surname

Credit Agency Check

Address

Electoral Register

Utility Bill

Bank/Building Society Statement

Postcode Country

Date of Birth Nationality

Credit Card Statement

Passport Number E-mail

Certified copies attached

(Previous address if less than 3 years at current address)

Address

ID verification

Passport

Postcode Country

Certified copy attached

Position held in company Signature

Validated

2. Directors Details

Address verification

Title(Mr/Mrs/Miss/Other) First Name

Credit Agency Check

Other Initials Surname

Electoral Register

Address

Utility Bill

Bank/Building Society Statement

Credit Card Statement

Postcode Country

Date of Birth Nationality

Certified copies attached

Passport Number E-mail

(Previous address if less than 3 years at current address)

Address

Passport

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Postcode Country

Position held in company Signature

Note: Copies of passports are acceptable provided that the copy has been duly attested by **either** the High Commission of India **or** the Embassy of India **or** the Company's present bankers **or** a notary public.

Company Account Opening Form

SECTION B

1. Details of Authorised Signatory (if not a director)

Validated

Title(Mr/Mrs/Miss/Other) First Name

Address verification

Other Initials Surname

Credit Agency Check

Address

Electoral Register

Utility Bill

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Postcode Country

Date of Birth Nationality

Credit Card Statement

Passport Number E-mail

Certified copies attached

(Previous address if less than 3 years at current address)

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Position held in company Signature

Validated

2. Details of Authorised Signatory (if not a director)

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Company Account Opening Form

SECTION C

TO: State Bank of India

Date.....

We hereby certify that the following resolutions of the Board of Directors of the

.....

..... Company, Limited, were passed at a meeting of the Board duly convened and held on the

..... and has been duly recorded in the minute book of the said Company.

Resolved that:

1. That a banking account(s) in the name of the Company be opened with the State Bank of India ('the Bank'), and that the following resolutions shall apply to all accounts of the Company with the Bank now or in the future.
2. The bank be authorised subject to the Terms and Conditions of the Company account.

a) To honour and comply with all cheque and other orders or instructions signed on behalf of the Company singly/jointly* by the following authorised signatories:

- (1)
- (2)
- (3)
- (4)

b) To accept the signatory as fully empowered to act on behalf of and bind the Company in any other transactions with the Bank.

c) It was further resolved that State Bank of India be requested to open additional accounts as and when required by the company. The Bank may also be instructed from time to time regarding any changes to the authorised signatories to the account.

d) It was further resolved that State Bank of India be authorised to accept facsimile instructions or scanned copy of instruction by email given on behalf of the Company by the authorised signatories as mentioned above and it was further resolved to execute an instruction indemnity in favour of the State Bank of India to allow the authorised signatories to give instructions to the Bank by fax or through email.

e) It was further resolved that the company do avail the 'Corporate Internet Banking Service' over Internet Channel with State Bank of India (SBI) at their various Branches and the Company accepts such 'Terms of Service' for Corporate Internet Banking laid down by SBI from time to time for the purpose.

Resolved further that each of the officials as empowered by the Company to operate the Company's accounts with SBI either singly or jointly as the case may be, is hereby authorised to apply for and avail of the 'Corporate Internet Banking' facility offered by SBI and do all they have been authorised, electronically, using their user name and password.

The Bank be supplied with:

- a) **A copy of the Company's Memorandum & Articles of Association certified as being true, complete and up to date;**
- b) **The Company's Certificate of Incorporation (to be copied and duly returned);**
- c) **If the Company is a Public Company the Company's Certificate to commence business; and**
- d) **Copies of any resolutions concerning the foregoing which may be passed from time to time.**

1. The Company agrees that any indebtedness or liability incurred by the Company under this authority shall in the absence of any express written agreement by the Bank to the contrary be due and payable on demand.
2. The Bank be and is by this resolution authorise to provide the Company's auditors from the time being and from time to time with such information as the Company's auditors may request from time to time until notice in writing to the contrary is received by the Bank.
3. The Company agrees to provide to the Bank in writing any changes in details or circumstances that may change from time to time.
4. The Company Secretary shall, as and when necessary, supply to the Bank a list of the current directors and, if applicable, other officials authorised to sign with specimen signatures and the Bank may on such lists signed by the Secretary.

Company Account Opening Form

5. The Company hereby confirms that no general charge on the assets of the company has been created in favour of any bank or financial institution/and or the company has obtained the necessary approval of the bank/financial institution for opening and operating a current account with the State Bank of India a copy of which is attached.*
6. The Company hereby confirms that none of the directors are or have been disqualified under the Company Directors Disqualification Act 1986 or any similar overseas legislation covering the disqualification of directors or other officers of a company.
7. These resolutions be communicated to the Bank and shall constitute the Company's Mandate to the Bank and remain in force until an amended resolution can be passed by the Board of Directors and a copy thereof, certified by the Chairman and the Secretary or by any Director or the Secretary acting or purporting to act on behalf of the Company shall have been received by the Bank.
8. In this resolution the expressions 'Directors' and 'Secretary' shall be construed as Director(s) and Secretary for the time being of the Company and shall, in the case of Director(s) include alternate Director(s) and in the case of Secretary shall include any Joint Secretary, Assistant Secretary or Temporary Secretary.
9. We certify that the signatures set down within Section B of this account opening form are those of all the Directors, the Secretary and of any other Officers of the Company authorised to sign, that such signatures are the genuine signatures of such persons and that such signatures operate as the specimen signatures of each of such persons.

Yours faithfully,

CHAIRMAN: Signature.....

Name (in Caps).....

SECRETARY: Signature.....

Name (in Caps).....

Company Account Opening Form

STATE BANK OF INDIA

SPECIMEN SIGNATURE CARD

Account No. _____

ACCOUNT OF COMPANIES

Name of Company _____

Name of Signatory _____

Designation _____

Specimen Signature _____

Signature verified by: _____
**(Should be duly attested by our branch/High Commission of India/
Embassy of India/your present bankers, or otherwise signed in our presence)**

Company Account Opening Form

BANK REFERENCE FORM

TO BE COMPLETED BY YOUR BANK:

TO :	
BANK:
BRANCH:
ADDRESS:
SORT CODE:
ACCOUNT NAME:
ACCOUNT NUMBER:

TO:
The Manager
State Bank of India
15 King Street
LONDON
EC2V 8EA

ATTENTION:
MRS. A.R.NAIR
CUSTOMER SERVICES
DEPARTMENT

FAX NO: 020-7454-4423
TEL. NO: 020-7454-4315

Please provide a bank reference for me/us to State Bank of India,
This reference should: -

i Be dispatched as soon as possible to :

State Bank of India
15 King Street
London
EC2V 8EA

ii Confirm that I/we hold an account with you.

iii Confirm that the signature(s) below appear to be in accordance with your records, and

iv Confirm that in your opinion I am/we are respectable and trustworthy and good for my/ our normal business engagements including opening of a current account. A form is given opposite which you may use at your discretion.

v. **Please debit my account with you for any charges for this Bank Reference**

We confirm that: -

- i The named individual(s) ("the customer(s)") shown opposite is/are the holder(s) of the named account with us.
- ii The signature(s) given appear(s) to be that/those of the customer(s).
- iii That in our opinion the Customer(s) is/are respectable and trustworthy and good for normal business engagements including opening of a current account.
- iv The address shown is that of our customer.

Bank Signatory

NAME(S) (Please state Mr. Mrs. Ms or other Title)
ADDRESS:
.....
SIGNED:
DATE :

Bank Stamp

PLEASE RETURN THIS FORM TO STATE BANK OF INDIA, 15 KING STREET, LONDON EC2V 8EA

Company Account Opening Form

To: State Bank of India
("the Bank")

From: [] plc/Limited]
[address]
("the Company")

[date]

Dear Sirs

Instructions given by telephone, fax, email or over the internet using the Bank's internet banking service
Account(s) number:- [] ("the Accounts")

We refer to the mandate between the Bank and the Company for the operation of the above Accounts and our banking arrangements with the Bank ("Mandate").

We acknowledge that the Mandate provides for us to give the Bank all instructions in writing signed by the signatories named in the Mandate. We wish to vary the Mandate as set out in this letter. We authorise and instruct the Bank to carry out any instructions ("Instructions") whatsoever relating to the Accounts which are given on our behalf by any of the persons named below ("the Specified Persons") by telephone, fax, email or over the internet using the Bank's internet banking services.

In consideration of the Bank agreeing to vary the Mandate as set out in this letter the Company agrees to indemnify the Bank fully on demand against all losses, claims, actions, proceedings, demands, damages, costs and expenses suffered or incurred by the Bank arising out of the Instructions or the Bank carrying out the Instructions.

Notice of termination

The terms of this letter shall continue until either the Bank or the Company gives the other not less than seven days written notice of termination signed by a duly authorised officer (to be delivered by hand or sent by first class post). The notice of termination will not release the Company from any liability under this letter in respect of Instructions received or performed by the Bank prior to the date of termination.

Names of Specified Persons

The Specified Persons are each of the following:

[Name]

[Name]

This letter has been signed by the Company as a deed on the date stated above.

Signed as a Deed

by [] plc/Limited
acting by two directors/a director and the secretary

.....
Director

.....
Director/Secretary

Signed as a Deed by

[] plc/Limited
acting by a director in the presence of

.....
Director

Signature of witness